



Date of Memo: September 12, 2023  
Current Meeting: September 21, 2023  
Board Meeting: September 27, 2023

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Senior Director of Facility Services and Preventative Maintenance Paul Williams  
**SUBJECT:** Consideration and approval for contract RFP 23-05-479 Tire Lease & Services

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**ACTION ITEM A – 6**

**RECOMMENDATION:**

In a manner consistent with IPTC contract award standards, we request that the Board authorize the President/CEO to ratify the existing contract for an increase of \$ 180,000 to finish out the current contract and enter a new contract with Michelin North America, Inc. for three years with two option years in an amount not to exceed a total of \$ 4,437,162.

**BACKGROUND:**

The Bus tire lease and service contract provides the following:

- Supplies revenue tires for the bus fleet
- Manages inventory, shipping, and disposal.
- Provides an on-site employee for services (mounting, repairs, proper inflation).
- Conducts monthly fleet tire inspection and maintenance.
- Documentation of all tires monthly and recommendations for replacement or repairs.

**DISCUSSION:**

IPTC procurement department advertised and released an RFP document in June with proposals due back July 28<sup>th</sup>. We received two competitive bids from Michelin North America and Goodyear Tire and Rubber USA. Michelin North America was found to be low bid and met all requirements by the evaluation committee.

Michelin North America, Inc. is the current contractor providing revenue bus tires and services for fixed routes and BRT lines for IPTC. The current contract for 2023 will need to be ratified to cover overages due to supply chain and material cost increases. This will still be within the approved budget. The current contract expires on October 31, 2023. The new contract starting date will be November 1, 2023.

**ALTERNATIVES:**

The board could choose not to approve the item and procurement would restart the RFP process.

**FISCAL IMPACT:**

This contract is funded from the Operating budget.

**DBE/XBE DECLARATION:**

Good faith effort forms have been received from both vendors, neither vendor was able to meet DBE/XBE goals.

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Finance Committee on September 21, 2023.